



PUBLIC NOTICE/0062/2025

**CALL FOR APPLICATIONS FOR AN ASSISTANT PROFESSOR AT THE FACULTY OF HUMAN SCIENCES |
DISCIPLINARY AREA OF COMPARATIVE LITERATURE | SUBAREA OF LITERATURE AND MUSIC**

Professor Isabel Maria de Oliveira Capelo Gil, Rector of Universidade Católica Portuguesa, hereby announces, under the authority of the Rector's office, the opening of a call for applications for a period of 30 working days for the recruitment of an Assistant Professor at the Faculty of Human Sciences, in the disciplinary area of Comparative Literature, subarea of Literature and Music.

The call for applications is open as part of the FCT Tenure Initiative, Ref. 2023.15056.TENURE.001, part of the FCT Tenure funding programme (1st edition) of the Foundation for Science and Technology (FCT), pursuant to articles 17, 19 and 28 of the Scientific Employment Regulations.

In accordance with the provisions of the Statutes of the Teaching and Research Career of Universidade Católica Portuguesa, the Regulations for the Recruitment of Assistant Professors of Universidade Católica Portuguesa, approved by Order NR/Reg/0030/2022, the Regulations for the Recruitment of Assistant Professors of the Faculty of Human Sciences, approved by Order of the Rector No. NR/R/0070/2017, of 30 January, and the rules for admission to competitions for the Recruitment of Assistant, Associate and Full Professors of the Faculty of Human Sciences, approved by Order NR/R/0397/2021, of 11 November 2021, the following procedures shall be observed:

1. Candidates who have obtained doctoral degree in Comparative Literature or related fields and who furthermore hold a CV in the subarea of Literature and Music may apply.
2. Candidates must meet the conditions set forth in the Statutes of the Teaching and Research Career of Universidade Católica Portuguesa, especially paragraph 1 of Article 12, and Articles 23; in the Regulations for the Recruitment of Assistant Professors of Universidade Católica Portuguesa. The admission of candidates complies with article 46 of the Statutes of Universidade Católica Portuguesa.
3. All applications must be addressed to the Rector and sent by email to direcaoefch@ucp.pt, and include (digital copies of) the documents listed in Article 9 of the Regulations for the Recruitment of Assistant Professors of the Faculty of Human Sciences, namely:
 - a) CV, including the research carried out and published, as well listing all academic and teaching activities and services rendered to the university and the community;
 - b) Candidacy application form ("Requerimento de admissão a concurso");
 - c) Declaration to the effect that the candidate identifies with the specific nature and purposes of Universidade Católica Portuguesa;
 - d) Copy of PhD certificate.



4. At the end of the period established by the present notice, the Rector shall issue a preliminary order advising on admission or non-admission to consideration by the jury. Failure to meet the required criteria shall result in non-admission. Non-admitted candidates may appeal within ten working days, and the final decision shall be reached within a maximum period of 30 working days.
5. Admitted candidates must provide, within 30 days from the date of the official notification of admission, digital copies of:
 - a) Up to five publications listed in the CV that the candidate considers to be representative of his/her scientific achievements;
 - b) Syllabus for a curricular unit to be taught, in the area of the position to be filled;
 - c) A career development plan that includes the scientific and pedagogical project the candidate proposes to develop at the University.
6. The ranking criteria, regarding absolute and relative merit (in descending order), are as follows:

I Scientific component of CV 50%

Publication of books, book chapters, articles and texts in journals and volumes of Proceedings with peer review [these may include *accepted in press* publications, with indication of publisher/journal title] 0-15

Conferences and talks given by invitation or submitted to scientific events 0-10

Coordination and participation in research projects/networks and organization and participation in scientific events 0-10

Supervision of dissertations or of other non-curricular 2nd cycle [Master's degree] components; 0-5

Other scientific publications (articles in dictionaries/encyclopedias, prefaces, working papers, scientific reports, etc.) 0-5

Other scientific activities (awards, scholarships, membership of editorial bodies or scientific assessment panels, conferences or talks at non-academic events, etc.) 0-5

While assessing the scientific component, the jury will particularly value work produced in the last five years in the area of Literature and Music.



II Pedagogical component of the CV 30%

Diversity of curricular units taught (subjects, and level or area of degrees) 0-10

Syllabus of a curricular unit in the area of Literature and Music (objectives, syllabus and bibliography) 0-15

Participation in academic assessment panels 0-5

III Service component of CV 10%

Academic management of the University or Faculty, its departments, institutes, study centres, degrees and other scientific and pedagogical structures or bodies; university outreach and promotional activities and service to civil society or to the Church (scientific and cultural affiliations, councils, commissions or consultancies, media presence, etc.)

IV Academic development plan 10%

Short report or cover letter that includes a self-reflection and self-assessment on of the candidate's past academic achievements and an outline of some research options or paths to be developed over the next five years at the Faculty of Human Sciences, Universidade Católica Portuguesa. This report must explain the contribution to the development and evolution, in scientific and institutional terms, of the disciplinary area relevant to the vacancy.

7. For the purpose of creating a ranking list, each member of the jury shall separately rank candidates by order of relative merit and shall, as a result, take part in the vote for 1st place, then for 2nd place, and so forth, until the ranking of all candidates admitted on absolute merit has been completed. Once the ranking criteria have been applied, the jury shall draft a preliminary ranked list of candidates.
8. This preliminary ranked list, together with respective reasoning, including the absence of candidates not admitted on grounds of absolute merit, shall be notified to candidates, to enable a written response, within a period of 10 working days, after which period the ranked list shall be upheld by the jury within a maximum period of 30 working days.
9. The jury's final decision, to be issued within a maximum period of 90 working days from the deadline for applications, shall be recorded in minutes detailing each individual vote and respective reasoning, with no abstentions allowed.
10. Within eight working days, the final decision, together with the minutes, shall be sent to the Rector for the purpose of ratifying the ranked applicant list and issuing its publication.



11. The jury is composed as follows:

Chair: The Rector of Universidade Católica Portuguesa

Members:

Dr Joana Matos Frias, Full Professor at the School of Arts and Humanities, University of Lisbon

Dr Mário Vieira de Carvalho, Emeritus Full Professor at the School of Social Sciences and Humanities, Nova University of Lisbon

Dr Jeffrey Scott Childs, Associate Professor at the Department of Humanities, Universidade Aberta

Dr Adriana Alves de Paula Martins, Associate Professor with aggregation at the Faculty of Human Sciences, Universidade Católica Portuguesa

Dr Maria Alexandra Ambrósio Lopes, Associate Professor at the Faculty of Human Sciences, Universidade Católica Portuguesa

12. Data Protection Policy:

Universidade Católica Portuguesa is the Data Controller pursuant to Regulation (EU) 2016/679 (General Data Protection Regulation).

The personal data processed within the scope of this recruitment procedure are intended solely for the management of the same and shall be processed by Universidade Católica Portuguesa with the purpose of verifying the fulfillment, by the candidates, of the prerequisites established in the applicable legislation for contractual purposes. Objection to the processing of data on the part of candidates shall render their application and, by extension, its analysis and assessment, nonviable.

The personal data of data subjects, where essential for the discharge of the obligations of Universidade Católica Portuguesa, may be transmitted to third parties, namely the Financing Entities identified in this Public Notice.

The data retention period will correspond to the legally defined period of five years.

Data subjects have the right to object to the collection and processing of data; to verify, rectify, request erasure and to restrict the processing of collected data. An exception to the exercise of these rights is verified where personal data are used to safeguard the public interest, namely in cases of crime detection and prevention, or when they are subject to professional secrecy.

Data Subjects have the right to access and to data portability.

Rights of Data Subjects: https://www.ucp.pt/rights-data-subjects?set_language=en



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To exercise your rights, please contact the University via the email address compliance.rgpd@ucp.pt. The Data Subject invariably holds the right to contact and file a complaint with the National Data Protection Commission.

13. Non-Discrimination and Equal Access Policy

Universidade Católica Portuguesa actively promotes a policy of non-discrimination and equal access, so that no candidate may be privileged, benefited, harmed or deprived of any right or exempt from any duty due, in particular, to ancestry, age, gender, sexual orientation, marital status, family situation, economic status, education, origins or social status, genetic heritage, reduced work capacity, disability, chronic illness, nationality, ethnic origin or race, territory of origin, language, religion, political or ideological convictions and union membership.

14. Final Remarks

The present recruitment procedure is exclusively intended to fill the indicated position and may be terminated at any point up to the approval of the definitive ranked list of candidates. It is terminated once the job position has been filled.

The present call for applications and the contract entered into as a result shall only take effect if the financing conditions provided by FCT are met. The interruption or suspension of financing will lead to the termination of the contract.

It may be annulled should it be vacated of candidates, in case of force majeure, or for any budgetary reasons which override the announcement of the call for applications.

The selected candidate shall enter into a contract for an Assistant professor, pursuant to the provisions of the Statutes of the Teaching and Research Career of Universidade Católica Portuguesa.

15. For further information and submission of applications:

Direção da Faculdade de Ciências Humanas

direcaoofch@ucp.pt

Telephone: 21 721 41 90

Lisbon, 16 July, 2025

The Rector

